

DEPARTMENT OF SOCIAL SERVICES

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August 21, 1986

ALL-COUNTY LETTER NO. 86-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: SOCIAL SERVICES ALLOCATIONS FOR FY 1986/87 FOR THE CHILD  
WELFARE SERVICES AND COUNTY SERVICES BLOCK GRANT PROGRAMS

Attached are your Child Welfare Services (CWS) and County Services Block Grant (CSBG) allocations for State Fiscal Year (FY) 1986/87 (Attachment I). These allocations are subject to review by the County Supervisors Association and the Joint Legislative Budget Committee. Should any changes occur, counties will be notified.

CWS Allocation

The CWS allocation includes funding for the Emergency Assistance (EA), Emergency Response (ER), Family Maintenance (FM), Family Reunification (FR), and Permanent Placement (PP) programs. Federal and state funds available for the FY 1986/87 CWS allocation total \$219,831,000. Included within the \$219,831,000 available for allocation are:

- o \$16,497,000 Federal IVA funds for EA (ANEC) services
- o \$29,373,000 State and Federal funds for prior year COLA  
(For years prior to 1985/86)
- o \$ 9,036,000 State and Federal funds for 1985/86 COLA.
- o -0- For 1986/87 COLA.

Funds related to two premise items have also been incorporated into the FY 1986/87 CWS appropriation and the allocation process. A reduction of \$375,000 has been included to reflect the impact of Gramm-Rudman and funds totaling \$1,964,000 are incorporated to fund CWS Notice of Action and Appeals/Fair Hearings activities. The Gramm-Rudman reduction is already reflected in the \$219,831,000 of federal and state CWS program funds available for allocation so they are part of the basic allocation. The CWS Notice of Action and Appeals/Fair Hearings funds are included within the federal and state CWS program funds available for allocation. However, these funds will only be allocated to counties who either pilot or implement this activity during FY 1986/87 at the time of actual implementation. The allocation of these funds will be based on respective county ER, FM, FR and PP caseloads.

As stated in the FY 1986/87 Budget Act, it is the intent of the Legislature that funds appropriated for CWS be allocated to counties based upon a formula that uses a 100 percent weighting of CWS caseloads by FY 1988/89. The FY 1986/87 Budget Act language mandates that the State Department of Social Services (SDSS) allocate CWS funds using an allocation methodology that places a 50 percent weighting on CWS caseloads. Consequently, for the CWS programs (ER, FM, FR and PP) caseload weightings have been increased from 20 percent in FY 1985/86 to 50 percent in FY 1986/87. The remaining 50 percent of the basic cost available (appropriation less COLA funds) was allocated using an equal weighting of FG/U, FC and 0-17 population.

An adjustment for social worker salaries and an offset of basic cost to fund the CWS portion of the cost to fund a social worker between the CWS and CSBG programs were also made to the basic CWS program allocation.

By design, the CWS COLA allocation methodology ensures that each county will receive a share of CWS COLA funds in proportion to actual COLA's they have granted. Consequently, the COLA allocation methodology:

- 1) determines full-time equivalent positions for each county by dividing each county's basic allocation by the base FY 1980/81 average social worker unit cost of \$46,100; 2) identifies the difference between FY 1980/81 and 1985/86 county average salaries for these full-time equivalents and; 3) used a percent to total formula that allocates COLA funds in proportion to actual county COLA's granted.

In the event that the initial allocation of CWS basic costs and COLA funds did not provide a county with a CWS funding level equal to FY 1985/86, an adjustment was made to guarantee that no county receive less funds in FY 1986/87 than it received in FY 1985/86. Attachment II details the respective caseloads and weightings used in the FY 1986/87 CWS allocation.

#### CSBG Allocation

The CSBG allocation includes funding for the In-Home Supportive Services (IHSS) Administration, Information and Referral, Adult Protective Services and Out-of-Home Care Services for Adults, Staff Development and Optional programs. State funds available for the CSBG allocation total \$60,508,000. This amount includes an approximate four percent COLA authorized by the Legislature for FY 1985/86. The CSBG allocation methodology is essentially unchanged from FY 1985/86. This methodology utilizes various caseload and population measures unique to the CSBG program, incorporates an adjustment for social worker salaries, in conjunction with the CWS allocation provides funds to provide at least one social worker in each county and includes an adjustment to guarantee that no county receive less funds in FY 1986/87 than it received in the initial FY 1984/85 allocation.

The following premises and related state funds are incorporated into the FY 1986/87 CSBG allocation process: Miller vs. Woods retroactive payment court case \$353,000, Case Management Information and Payrolling System (CMIPS) -\$932,000, and IHSS pre-admission screening \$253,000. Miller vs. Woods and pre-admission screening premise funds are allocated based on

COURT CASES

There are several court cases which require extended retention including the following:

<u>CASE</u>	<u>ACL</u>	<u>ACIN</u>	<u>RECORDS COVERED</u>	<u>PERIOD COVERED</u>
<u>North Coast Coalition v. Woods(1)</u>	80-64	I-35-81 I-49-80	AFDC	8-1-76 - 9-30-80
<u>Welfare Recipients League v. Woods</u>	84-15 82-15 81-58		AFDC	2-19-82 - to date
<u>Baker v. Prod</u>	85-52 83-14	I-32-83 I-21-83	AFDC FS	2-1-83 - 5-13-85
<u>Wright v. Woods(1)</u>	83-43 78-18		AFDC	7-18-76 - 12-31-80
<u>Green v. Obledo(2)</u>	84-13 83-47	I-38-82 I-88-81	AFDC	1-1-74 - 11-9-81
<u>Farias v. Woods(2)</u>	83-66 83-50 82-39	I-132-83 I-26-83	AFDC-FC	2-1-78 - the date on which they were transferred to AFDC-FC or became ineligible. The date of transfer may be later than 1-7-80 because <u>Miller v. Youakim</u> regulations were implemented on a flow basis.
<u>Angus v. Woods(1)</u>	83-62 80-73		AFDC	9-1-77 - 12-31-80
<u>Wood v. Woods(1)</u>	83-130 83-91	I-134-80 I-26-80	AFDC	1-1-80 - 9-30-81
<u>Vaessen v. Woods</u>	80-67	I-150-82	AFDC, RCA & ECA PROGRAMS	1-1-79 - to date
<u>Miller v. Deukmejian</u>	83-114	I-123-83	AFDC, RCA & ECA PROGRAMS	10-1-83 - 10-19-83
<u>Williams v. Woods(2)</u>	84-56 84-45 84-40	I-40-84	AFDC	11-12-78 - 5-31-84

COURT CASES

<u>CASE</u>	<u>ACL</u>	<u>ACIN</u>	<u>RECORDS COVERED</u>	<u>PERIOD COVERED</u>
<u>Miller v. Woods and Community Services for the Disabled v. Woods</u>	84-58	I-37-84	IHSS	4-1-79 - 4-30-84
<u>Coalition of California Welfare Rights Organizations v. McMahon(2)</u>	84-90	I-53-84	AFDC, RCA & ECA PROGRAMS	5-23-84 - to date
<u>Lowry v. Obledo(2)</u>	85-53	I-146-81	AFDC	2-1-77 - 8-31-82
<u>Shaw v. McMahon</u>	85-25 84-109		AFDC	10-1-84 - 4-30-85

- (1) All case records associated with the North Coast Coalition v. Woods, Wood v. Woods, Wright v. Woods, or Angus v. Woods court case must be retained until October 1, 1986. After this date these prior case records may be destroyed except for those which:
- (a) were used in the determination of eligibility (including denials) for or the amount of retroactive benefits made pursuant to MPP Section 50-014. The prior case records used must be retained in accordance with the legal requirements for public assistance records specified in this letter; or
  - (b) require extended retention pursuant to other provisions of this letter.
- (2) All case records associated with the Green v. Obledo, Williams v. Woods, Lowry v. Obledo, Farias v. Woods, and Coalition of California Welfare Rights Organizations v. McMahon court cases may be destroyed except for those which:
- (a) were used in the determination of eligibility (including denials) for or the amount of retroactive benefits. The prior case records used must be retained in accordance with the legal requirements for public assistance records specified in this letter; or
  - (b) require extended retention pursuant to other provisions of this letter.
- (3) Records related to the Shaw v. McMahon lawsuit need no longer be retained except in accordance with other requirements set forth in the ACL.